

**AGREEMENT**

386.438.5098

Customer Name:

[jessicasbistro@mail.com](mailto:jessicasbistro@mail.com)**Customer#****Event Date:**

426 SW commerce drive suite 115

Lake City, Fl

32025

**Service Fee: An 20% service fee will be applied to the total sum of food and beverages rendered at the event.**

**DEPOSIT/RENTAL FEES**

a signed contract and date-hold deposit in the amount of \$100.00 (per each 2-hour rental period) must be received to reserve your date(s) and time(s). The balance of your space rental fee is due thirty (30) days prior to your event rental fee for dining room is \$175 miscellaneous costs, catering, rentals, etc., are due ten (10) days prior to your event. any additional costs that arise will be due within two (2) days of your event. no terms are implied or granted and no work will be allowed to commence until full payment is received. Deposits are non-refundable. A deposit -- half the food & beverage minimum -- is required, by credit card, to reserve/ secure your date and time. Reservations will not be secured until the agreement and deposit have been fully executed.

**SITE DECORATION**

Jessica's Bistro wants to make every event here a special and welcome experience. Therefore every effort will be made to allow renter to prepare decorations reflecting their creative requirements. we ask that only the staff of JESSICA'S BISTRO rearrange and move any furnishings, including, but not limited to, artwork, lamps, antiques or seating. no nails, screws, staples or penetrating items are to be used on our walls or floors. nO glitter or foil (non-paper) confetti is allowed on site. Only low tack tape is allowed on our floors and wall. any damage will be charged after your event.

**SERVICE TIMES:** Events are reserved for 2-hours of service in the private dining room. Additional hours may be purchased at \$200/ hour, but must be negotiated prior to the event taking place. Set-up time of 30-minutes prior to reservation is allotted for the group contact to access the room; with the understanding that Jessica's team members will also be working in the room to prepare for the event. After the event, all personal items, decorations and equipment brought in by guests must be completely removed by the end of the final hour.

**CHANGES AND CANCELLATIONS**

a. Patron agrees to advise the restaurant at least one week in advance of the event of the definite number in attendance which shall be the guaranteed minimum count for which patron will be charged in full. Restaurant shall not be responsible for

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service or accommodations in excess of the minimum guarantee b. The Patron will provide to Jessica's Bistro on a timely basis any changes to its function space requirements for the event. All changes are subject to availability and all agreed upon changes will be confirmed by the parties in writing prior to the Event.

Cancellation: Cancellations are required in writing. Deposits applied to the reservation prior to cancellation notice are non- refundable.

**DAMAGES**

The Patron shall be responsible for all liabilities, losses, claims, demands, costs and expenses, including (without limitation) property damages and/or personal injuries suffered or incurred by JESSICA'S BISTRO or any employee or staff member of the restaurant or other guest or invitee and arising as a direct or indirect result of the attendance at the Event or the use of services and facilities of the restaurant by the Patron or its employees or any invitee of our outside contractor hired or engaged by the Patron.

The restaurant shall not be liable for its failure to perform this contract, if such failure is due to acts of God, labor problems, including but not limited to strikes, fire, flood, weather, restrictions upon travel, food, beverages, or supplies, or any other causes beyond its control, or interfering with performance, whether enumerated herein or not.

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Customer Name and Signature Date

\_\_\_\_\_ Management

\_\_\_\_\_ Date Account Type: Visa MasterCard AMEx Discover

Cardholder Name \_\_\_\_\_

Account Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ (dd/YY) CVV2 Number \_\_\_\_\_ (3 digit number on back of Visa/mastercard or 4 digits on front of amEX)